

# MetroWest

METROWEST MASTER ASSOCIATION, INC.  
A Corporation Not-for-Profit

## NOTICE TO ASSOCIATION AND DESIGN REVIEW BOARD MEMBERS

Notice is hereby given that a meeting of the Design Review Board Meeting of Metrowest Master Association, Inc., will be held at the following date, time and place:

Date of Meeting: November 16, 2022  
Time of Meeting: 2:00 p.m.  
Place of Meeting: MetroWest Master Association-*via virtually or in person*  
2121 S. Hiawassee Road, Suite 132  
Orlando, FL 32835

## AGENDA

The order of business of the Design Review Board meeting shall be as follows:

- I. ESTABLISH A QUORUM
- II. CALL TO ORDER/ PROOF OF NOTICE
- III. SECRETARY – Appoint Secretary for the Meeting for the sole purpose of taking the Minutes of the Organization.
- IV. ORDER – We will follow Robert’s Rules of Order, incorporating Board-approved amendments to Board meeting structure
- V. PUBLIC COMMENTS TO AGENDA ITEMS
- VI. READING OF MINUTES OF PREVIOUS MEETING(S)
  - a. Approval of 10/19/2022 Design Review Board Meeting Minutes
- VII. DESIGN REVIEW BOARD APPLICATIONS
  - New Business**
    - a. Retail at Veranda Park Bldg 8000 Condo – Brighthouse Title Exterior Bldg Sign
    - b. Central Park COA – Ratify Recycling Modification
    - c. Lake Associates – Christmas Trees/Tent
    - d. MetroWest Properties – Car Wash Temporary Sign Renewal
    - e. Vista Verde - Recycling
    - f. Other Applications
- VIII. MWMA DEVELOPMENT GUIDELINES
- IX. DRB PERMANENT/TEMPORARY SPREADSHEET
- X. ADJOURN