

MetroWest

METROWEST MASTER ASSOCIATION, INC.
A Corporation Not-for-Profit

NOTICE TO ASSOCIATION AND DESIGN REVIEW BOARD MEMBERS

Notice is hereby given that a meeting of the Design Review Board Meeting of Metrowest Master Association, Inc., will be held at the following date, time and place:

Date of Meeting: December 14, 2022
Time of Meeting: 2:00 p.m.
Place of Meeting: MetroWest Master Association-*via virtually or in person*
2121 S. Hiawassee Road, Suite 132
Orlando, FL 32835

AGENDA

The order of business of the Design Review Board meeting shall be as follows:

- I. ESTABLISH A QUORUM
- II. CALL TO ORDER/ PROOF OF NOTICE
- III. SECRETARY – Appoint Secretary for the Meeting for the sole purpose of taking the Minutes of the Organization.
- IV. ORDER – We will follow Robert’s Rules of Order, incorporating Board-approved amendments to Board meeting structure
- V. PUBLIC COMMENTS TO AGENDA ITEMS
- VI. READING OF MINUTES OF PREVIOUS MEETING(S)
 - a. Approval of 11/16/2022 Design Review Board Meeting Minutes
- VII. DESIGN REVIEW BOARD APPLICATIONS
 - New Business**
 - a. Billie Johnson Family Trust – Mecatos Bakery Awning Removals/Adding Lights
 - b. Other Applications
- VIII. DRB PERMANENT/TEMPORARY SPREADSHEET
- IX. ADJOURN