

# Metrowest

METROWEST MASTER ASSOCIATION, INC.  
A Corporation Not-for-Profit

NOTICE TO ASSOCIATION AND BOARD MEMBERS  
OF  
MEETING OF BOARD OF DIRECTORS

Notice is hereby given that a meeting of the Board of Directors of Metrowest Master Association, Inc., will be held at the following date, time and place:

Date of Meeting: January 12, 2023  
Time of Meeting: 1:00 p.m.  
Place of Meeting: MetroWest Master Association – *via zoom or in person*  
2121 S. Hiawassee Road, Suite 132  
Orlando, FL 32835

## AGENDA

The order of business of the regular meeting of the Board of Directors shall be as follows:

- I. ESTABLISH A QUORUM
- II. CALL TO ORDER/ PROOF OF NOTICE
- III. SECRETARY – Appoint Secretary for the Meeting for the sole purpose of taking the Minutes of the Organization.
- IV. ORDER – We will follow Robert’s Rules of Order, incorporating Board-approved amendments to Board meeting structure
- V. PUBLIC COMMENTS TO AGENDA ITEMS
- VI. READING OF MINUTES OF PREVIOUS MEETING(S)
  - a. Approval of 12/8/2022 Annual Board Meeting Minutes
- VII. OLD BUSINESS
  - a. Open Violations
    - Geosam Veranda – Parking Lot Landscape **COMPLIANCE NEEDED 11/22/22**
    - Geosam Veranda – Landscape Multiple Tracts **FINE-COMPLIANCE NEEDED 11/22/22**
    - Offices at Veranda Park Bldg 7000 Condo Assn – Window Peeling **UNPAID FINE/LEGAL DEMAND/COMPLIANCE NEEDED FILE LIEN**
    - Offices at Veranda Park Bldg 7000 Condo Assn – Annual Meeting/Election **LEGAL**
    - VPCPOA – Tree Trimming-Extension **COMPLIANCE NEEDED 11/22/22**
    - VPCPOA – Monument Illumination **COMPLIANCE NEEDED 11/22/22**
    - VPCPOA – All Building Lighting **FINE PAID/COMPLIANCE NEEDED**
    - Westside Verandas – Building Lighting **FINE PAID/COMPLIANCE NEEDED**
    - Day Zero & Offices at VP Bldg 1000 – **FINE PAID/COMPLIANCE NEEDED**
    - WSMS – Building Lighting **FINE UNPAID-DISPUTING/COMPLIANCE NEEDED**
    - Retail & Offices at VP Building 7000 – Building Lighting **COMPLIANCE NEEDED 12/08/22**
    - Retail & Offices at VP Building 8000 – Building Lighting **COMPLIANCE NEEDED 12/08/22**
    - VPCPOA – All Buildings Painting Action Plan – Extension 1/4/23
    - Westside Verandas – Building Painting Action Plan – Extension 1/4/23

- Day Zero & Offices at VP Bldg 1000 – Building Painting Action Plan – Extension 1/4/23
- WSMS – Building Painting Action Plan – Extension 1/4/23
- Retail & Offices at VP Bldg 7000 – Building Painting Action Plan – Extension 1/4/23
- Retail & Offices at VP Bldg 8000 – Building Painting Action Plan – Extension 1/4/23
- Tradewinds Condo – Building Conditions/Claim Open **FINE PAID COMPLIANCE NEEDED**
- BLR/MetroWest Golf Club – Multiple Items **COMPLIANCE NEEDED 11/30/22**
- Madison at MetroWest – Building Repairs, Asphalt & Curb Repairs **FINE PAID/UPDATES DUE BY 12/8/2022**
- Hamptons at MetroWest – Building Conditions

## VIII. NEW BUSINESS

### a. Open Violations

- Victory Mall – Main Monument Damage
- Victory Mall – New Business Parties – Lease Requested
- VPCPOA – Dead Medjool
- VPCPOA – Damaged Roadway-Safety Concern
- VPCPOA & WSMS – Firoella Daycare Parking
- Westside Verandas – Bldg & Light Cleaning
- Westside Verandas – Bldg Landscape
- Hawksnest MetroWest HOA – Roof Damages/Tarps
- Kirkman Equities – Brown Paper/Blue Tape on Windows
- Kirkman Equities – Trash Dumpster/Enclosure Modification
- Metro Park LLC – Pond Landscape/Trash
- Metro Park One – Landscape
- Metro Pointe of FL – Window Coverings
- MetroWest Shoppes Orlando – Verizon Damaged Logo Letters
- MetroWest Shoppes Orlando – Brown Paper/Blue Tape on Windows
- Walmart – Island Trees & Wilshire Sod
- Walmart – Monument Not Illuminated
- Walmart – Curb Damage

### b. 2022-23 Insurance Update

### c. Pond Agreement

### d. 2023-2024 Lifestyle Magazine

### e. 2023 Board Strategy Workshop

- 2022 Annual Report
- 2023 Calendar
- Community Connection: Community Activities & Events, Social Media, PR/Marketing and Public Safety
- Community Operations: Financials, Fountains, Legal, and New Development

## IX. ADJOURN