

# MetroWest

METROWEST MASTER ASSOCIATION, INC.  
A Corporation Not-for-Profit

## NOTICE TO ASSOCIATION AND DESIGN REVIEW BOARD MEMBERS

Notice is hereby given that a meeting of the Design Review Board Meeting of Metrowest Master Association, Inc., will be held at the following date, time and place:

Date of Meeting: February 15, 2023  
Time of Meeting: 2:00 p.m.  
Place of Meeting: MetroWest Master Association *via in person or zoom*  
2121 S. Hiawassee Road, Suite 132  
Orlando, FL 32835

## AGENDA

The order of business of the Design Review Board meeting shall be as follows:

- I. ESTABLISH A QUORUM
- II. CALL TO ORDER/ PROOF OF NOTICE
- III. SECRETARY – Appoint Secretary for the Meeting for the sole purpose of taking the Minutes of the Organization.
- IV. ORDER – We will follow Robert’s Rules of Order, incorporating Board-approved amendments to Board meeting structure
- V. PUBLIC COMMENTS TO AGENDA ITEMS
- VI. READING OF MINUTES OF PREVIOUS MEETING(S)
  - a. Approval of 1/18/2023 Design Review Board Meeting Minutes
- VII. DESIGN REVIEW BOARD APPLICATIONS  
**New Business**
  - a. Villa Capri at MetroWest Assn – Landscape
  - b. MetroWest Shoppes Orlando – Renegade Insurance Signage
  - c. WSMS – Ultimate Cave Food Truck
  - d. Metrocenter Office – Irrigation
  - e. Metrocenter Office – Temporary Signs
  - f. Other MWMA Architectural Modification Applications
- VIII. DRB PERMANENT/TEMPORARY SPREADSHEET
- IX. ADJOURN