

MetroWest

METROWEST MASTER ASSOCIATION, INC.
A Corporation Not-for-Profit

NOTICE TO ASSOCIATION AND BOARD MEMBERS
OF
MEETING OF BOARD OF DIRECTORS

Notice is hereby given that a meeting of the Board of Directors of Metrowest Master Association, Inc., will be held at the following date, time and place:

Date of Meeting: February 7, 2024
Time of Meeting: Noon
Place of Meeting: MetroWest Master Association – *in person or Zoom*
2121 S. Hiawassee Road, Suite 132
Orlando, FL 32835

AGENDA

The order of business of the regular meeting of the Board of Directors shall be as follows:

- I. ESTABLISH A QUORUM
- II. CALL TO ORDER/ PROOF OF NOTICE
- III. SECRETARY – Appoint Secretary for the Meeting for the sole purpose of taking the Minutes of the Organization.
- IV. ORDER – We will follow Robert’s Rules of Order, incorporating Board-approved amendments to Board Meeting Structure
- V. READING OF MINUTES OF PREVIOUS MEETING(S)
 - a. Approval of 1/11/2024 Annual Board Meeting Minutes
- VI. NEW BUSINESS
 - a. Metrocenter Office New Development
 - b. Fairway Cove Leasing Standards
 - c. MWGC Tunnel Graffiti
 - d. 2024-25 Insurance Update
 - e. MWMA Community Association Advisory
 - f. Design Review Board Committee
- VII. PUBLIC COMMENTS TO AGENDA ITEMS
- VIII. ADJOURN