

# Metrowest

METROWEST MASTER ASSOCIATION, INC.  
A Corporation Not-for-Profit

## NOTICE TO ASSOCIATION AND DESIGN REVIEW BOARD MEMBERS

Notice is hereby given that a meeting of the Design Review Board Meeting of Metrowest Master Association, Inc., will be held at the following date, time and place:

Date of Meeting: October 16, 2024  
Time of Meeting: 2:00 p.m.  
Place of Meeting: MetroWest Master Association *via in person or Zoom*  
2121 S. Hiawassee Road, Suite 132  
Orlando, FL 32835

## AGENDA

The order of business of the Design Review Board meeting shall be as follows:

- I. ESTABLISH A QUORUM
- II. CALL TO ORDER/ PROOF OF NOTICE
- III. SECRETARY – Appoint Secretary for the Meeting for the sole purpose of taking the Minutes of the Organization.
- IV. ORDER – We will follow Robert’s Rules of Order, incorporating Board-approved amendments to Board meeting structure
- V. PUBLIC COMMENTS TO AGENDA ITEMS
- VI. READING OF MINUTES OF PREVIOUS MEETING(S)
  - a. Approval of 9/18/2024 Design Review Board Meeting Minutes
- VII. DESIGN REVIEW BOARD APPLICATIONS

**New Business**

  - a. MetroWest Village Station – Date Un Gusto Signage (*pending color corrected rendering*)
  - b. Exodus Holdings – Bubble Brothers Car Wash Permanent Signage
  - c. CH Retail Fund – Total by Verizon Revised Signage
  - d. Reva Kay Universal – Awning (*pending application & payment*)
  - e. Billie Johnson Family Trust – Mecatos Bakery No Overnight Parking Signage (*pending application*)
  - f. Other Applications
- VIII. DRB PERMANENT/TEMPORARY SPREADSHEET
- IX. ADJOURN