

MetroWest

METROWEST MASTER ASSOCIATION, INC.

2145 METROCENTER BLVD, SUITE #110

ORLANDO, FLORIDA 32835

Phone: 407-601-5995

mwma.mgr@cfl.rr.com

FIRST NOTICE OF DATE OF ANNUAL MEETING AND ELECTION AND REQUEST FOR “NOTICE OF INTENT TO BE A CANDIDATE”

September 25, 2025

TO: ALL MEMBERS:

NOTICE is hereby given that an Annual Meeting and Election will be held for the purpose of electing three (3) Members to serve on the Board of Directors.

Such Annual Meeting and Election will occur at the following time and place:

DATE: Thursday, December 4th, 2025
TIME: 6:00 PM
PLACE: MetroWest Master Association *in person or virtual*
2145 Metrocenter Blvd, Suite #110
Orlando, FL 32835

PURPOSE: To elect THREE (3) Directors and to act upon any other matters permitted to be addressed at the Annual Meeting.

If you wish to be a candidate for election to the Board for consideration, please provide written notice, using the “Notice of Intent to be a Candidate” form attached hereto, addressed to the Nomination Committee consisting of the following three (3) members: Barbara Muenks/Vista Royale Homeowners Association, Luis Varela/Veranda Park Commercial Property Owners Association, and David Klawitter, Stonebridge Commons Carriage Homes, so that it is **received** and postmarked, **no later than 5:00 P.M. E.S.T., Friday, October 10th, 2025**. Forms can be hand-delivered, mailed, or emailed (*see address and email shown above*).

If you desire, you may also submit a one-sided, one-page candidate information sheet about yourself at the address above, **so that it is received no later than 5:00 P.M. E.S.T. Friday, October 10th, 2025**. Please no more than one (1) side of an 8½ x 11 inch sheet of paper.

Questions concerning the meeting or the materials enclosed should be directed to the MetroWest Master Association Management Office, (407) 601-5995.

Enclosure: Intent to be a Candidate Form

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NOTICE OF INTENT TO BE A CANDIDATE

For the

BOARD OF DIRECTORS

At

MetroWest Master Association

2145 Metrocenter Blvd, Suite #110

Orlando, FL 32835

(Please print or type)

Name: _____

Address: _____

Phone Number: _____

Email: _____

Community/Business: _____

I hereby request that my name be placed in nomination as a candidate for election as Director of MetroWest Master Association, Inc.

I hereby consent to the distribution and posting of the above information to all Members of MetroWest Master Association, Inc.

Signature: _____ Date: _____

This notice must be **received** at 2145 Metrocenter Blvd, Suite #110, Orlando, Florida 32835 **no later than October 10, 2025 5:00 p.m.** *Forms can be hand-delivered, mailed or emailed*

You may also submit a candidate information sheet about yourself at the address above. The candidate information sheet, which the Association will review and approve prior to including with the ballots when they are mailed to all Members, can be on no more than one (1) side of an 8 ½ x 11-inch sheet paper.

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NOTICE OF INTENT TO BE A CANDIDATE QUALIFICATION QUESTIONNAIRE

For the

BOARD OF DIRECTORS

MetroWest Master Association

2145 Metrocenter Blvd, Suite #110, Orlando FL 32835 Phone: 407-601-5995

mwma.mgr@cfl.rr.com

Please send to: 2145 Metrocenter Blvd, Suite #110, Orlando, Florida 32835

Forms can be hand-delivered, mailed, or emailed, but MUST BE RECEIVED BY NOTICED DEADLINE

Please confirm the following qualifications:

Are you a parcel owner as defined in the Governing Documents?

☐ YES ☐ NO

Are you delinquent in the payment of any fee, fine, or other monetary obligation to your community (or business if your Membership is defined as OWNER) or to the MetroWest Master Association?

☐ YES ☐ NO

Have you ever been a director who was suspended or removed by the division and such suspension or removal time period is pending?

☐ YES ☐ NO

Have you been convicted of any felony in the State of Florida, in a United States District or Territorial Court, or convicted of any offense in another jurisdiction that would be considered a felony if committed in the State of Florida (unless your civil rights have been restored for at least 5 years as of the date on which such person seeks election to the board)?

☐ YES ☐ NO

Have you ever been charged with a felony theft or embezzlement offense involving the Association's funds or property and such criminal charge is pending?

☐ YES ☐ NO

Have you been involved in active or ongoing litigation or claims with or against your community (or business if your Membership is defined as OWNER) or the MetroWest Master Association?

☐ YES ☐ NO

Please provide a copy of your driver's license for identification to authorize a background check
I consent to allow MetroWest Master Association to run a background check to verify

Date of Birth: ____/____/____
Month Day Year

Signature: _____ **Date:** _____

Print Name: _____